

2/13/09

LMC BOARD MEETING

Attending: Frank Hutchison, Darren Stuck, John Dickson, Rendall Farley, and Leslie Hagle

Automating Office Functions:

Google Form for Sonderen Tour sign up February 27th for 8:30 am session and 10:30 am session– **AI – Frank Hutchison**

Considerations were made for Newsletter/Tours/Marketing, Frank mentioned Go Daddy Checklist as a tool we could use to communicate and manage with

Pay Pal for April 16 & 17 Lean Office Event – **AI –Frank & Leslie** to set up

Current/New Board Members:

Consider candidates for the 2 year member positions

Send out letters to Current Board Members – **AI – Darren Stuck**

Send out letter to invite New Board Members – **AI – Darren Stuck**

Frank Hutchison given newly created position as Business Manager/Web Development

Prepare Job Description/Business Plan – **AI – Frank Hutchison**

Continuing Education;

Share plans with NIC, SCC, SFCC for reaching the general public/affordable training

Tours:

Genie, Schweitzer – **AI –Rendall Farley**

Meeting Adjourned